

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

October 3, 2016

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Graham called the meeting to order at one minute past seven o'clock. (7:00) p.m.

Chairman Graham asked the members to pause for a moment of silence.

Chairman Graham asked the members to stand for the pledge of allegiance.

Roll Call: Present: Todd Carson, Hal Carbaugh, Susan Motzer, Karen Woods, Joe Womer, Dwight Proper, Mark Marterella, David Graham

Absent: Ron Lytle, Randy Seitz

Also Present: Mario Fontanazza, Dr. Pamela Dye

Mr. Graham requested approval of the September 8, 2015 meeting minutes.

Mrs. Woods, seconded by, Mr. Proper, moved to approve the Minutes of the September 6, 2016 meeting as submitted. Motion unanimously carried.

The Treasurer and Secretary's Report as of 10/3/2016 was submitted for information.

Mrs. Woods, seconded by Mr. Carson, moved to accept the Treasurer and Secretary's Report as of 10/3/16. Motion unanimously carried.

A list of bills in the amount of \$820,641.64 was presented for approval.

Mrs. Woods, seconded by Ms. Motzer moved to approve the list of bills as presented.

Roll Call: Ayes: Todd Carson, Hal Carbaugh, Susan Motzer, Karen Woods, Joe Womer, Dwight Proper, Mark Marterella, David Graham

Nays: None, motion carried.

Under Communications, Mr. Fontanazza highlighted some things discussed in the Minutes of the Professional Advisory Committee Meeting of 9/29/16, the calendar of events and the enrollment report as of 10/3/16.

Mrs. Woods, seconded by Mr. Carson, moved to approve action items 8. a) – d) in one motion as follows:

- a) Action: Approve Rebecca Weidle as an Americorps Math Tutor.
- b) Action: Approve additions to the Occupational Advisory Committees.
- c) Action: Approve contract for phone services and internet services with Affiniti. This will allow for a fiber solution to the building in the future.
- d) Action: Approve 3 individuals to attend the Integrated Learning Conference in State College, PA on November 2 – 4, 2016 at a cost not to exceed \$2,000.00 – Funding Local

Roll Call: Ayes: Todd Carson, Hal Carbaugh, Susan Motzer, Karen Woods, Joe Womer, Dwight Proper, Mark Marterella, David Graham

Nayes: None, motion carried.

Mr. Adams reported on the 2017-2018 budget timeline.

Mr. Graham commented on the Board Policy 331 on review. Mr. Adams indicated that it is on the website under draft policies.

Mr. Fontanazza reviewed his activities.

Chairman Graham asked if there was any old business. None was noted.

Under New Business, Chairman Graham requested approval for the Business Manager to attend an auction at Joy Global on October 12-13 and be given permission to spend up to \$10,000.00 on items up for bid.

Mrs. Woods, seconded by Mr. Proper, moved to approve the Business Manager to attend an auction at Joy Global on October 12-13 and be given permission to spend up to \$10,000.00 on items up for bid.

Roll Call: Ayes: Todd Carson, Hal Carbaugh, Susan Motzer, Karen Woods, Joe Womer, Dwight Proper, Mark Marterella, David Graham

Nayes: None, motion carried.

Upon motion by Mrs. Woods, seconded by Ms. Motzer, the meeting adjourned at seven seventeen (7:17) p.m.

Recorded by,

A handwritten signature in black ink, appearing to read "Patrick M. Adams", is written over a light blue rectangular background.

Patrick M. Adams
Secretary, Joint Committee